



22-23 September 2018 Hotel Pride Plaza Aerocity New Delhi

Guidelines for Abstract Submission and Oral Presentation

Abstract

- The abstract should not exceed 1000 words.
- The name of the presenting author should be underlined or printed in BOLD letters.
- The abstract should be structured as: Title, Authors, Name of the Institute, Objectives, Materials and Methods, Results and Conclusions.
- Title should be in bold letters.
- Inappropriately structured or incomplete abstracts will not be accepted.
- The abstract should be typed in single line spacing using Times New Roman font 12.
- Abbreviations are not to be used.
- The abstract must be submitted online by E-mail: delhimasterclass@gmail.com
- PLEASE NOTE: Registration is mandatory for abstract submission. Provide your registration details upon submitting abstract.
- Please mention the category (free paper/free poster) for the abstract

ORAL PRESENTATION

Please make sure that your oral presentation accurately reflects the abstract submitted to the scientific committee

- Presenters should bring their oral presentations in a pen drive or CD. Laptop and projector will be provided by the organizers.
- Presenters will be assigned a specific time slot and room for their oral presentation.
- Presentations must be set up in the time allotted before the session.
- A time slot of 7 minutes will be provided for each presentation of which 5 minutes will be allocated for the presentation and 2 minutes for interaction.
- Please make sure to STRICTLY ADHERE to the timing specified as session chairs will strictly enforce the 7 minute rule for each speaker.
- Please note that each presenter must load his/her presentation prior to his session.

- No presenter will be allowed to load presentation during the session.
- Follow the following format for the presentation:
 - Title slide:1
 - Introduction: 1
 - Material & methods: 1-2
 - Results: 2-3
 - Discussion: 2-3
 - Conclusion: 1

All abstracts must be submitted at Delhimasterclass@gmail.com

LAST DATE FOR SUBMISSION OF ABSTRACTS IS August 16, 2018

For any queries and Clarifications please contact

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E-POSTER PRESENTATION SPECIFICATIONS

General specifications

- The E-poster will be displayed on standard 42' (Diagonal) LCD
- File format should be Power point (.ppt/pptx)
- Total size of the presentation should not exceed 1-2 MB
- Animation/movies/sounds will not be supported; please submit in a static PPT format only
- The presentation has to be submitted before 8th November 2017
- The presentation file has to be renamed with the Abstract id mentioned in the acceptance letter received by you.
- The presentation has to be sent to delhimasterclass@gmail.com

Design specifications

Instructions for creating your electronic poster :

When creating your PowerPoint electronic poster, the preferred Font is Verdana at a 16 point font size MINIMUM. You could also include Calibri, Tahoma, Helvetica, or Trebuchet MS fonts all at a 16 point MINIMUM font size. We recommend you submit the poster as a PowerPoint file. Your poster presentation should not exceed more than 3 slides. This way if there are glaring mistakes with the formatting we can attempt to correct them. The posters need to be 16:9 ratio formats. Please follow instructions carefully. These instructions are to make the Power Point presentations ready for presentation.

- Illustrations/images/photographs used in the E-poster should be enlarged enough to show relevant details

